

## *Board Agenda February 9, 2022*

### **Salem City Board of Education Salem, New Jersey 08079 Board of Education Meeting February 9, 2022**

**CALL TO ORDER:** A meeting of the Salem City Board of Education is called to order at \_\_\_\_\_ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

**OPEN MEETING:** Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

#### **FLAG SALUTE**

##### **Board Members**

Carol Adams  
Kendra Fletcher  
Joan Hoolahan

Laquendala Bentley  
Yuenge Groce  
Daffonie Moore

Christopher Colon  
Heidi Holden  
Nilda Wilkins

##### **District Representatives:**

LAC: TBD

Quinton: William McDonald

Mannington: Denise DiTeodoro

##### **Administrators:**

Dr. Patrick Michel, Superintendent  
Herbert Schectman, School Business Administrator  
Dr. Meghan Taylor, Director of Special Services  
Linda Del Rossi, Supervisor of Literacy/SS PreK-12  
John Mulhorn, Principal Salem High School  
Jordan Pla, VP Salem High School

Pascale DeVilmé, Principal Salem Middle School  
Will Allen, VP Salem Middle School  
Michele Beach, VP Salem Middle School  
Syeda Carter, Principal John Fenwick Academy  
Gia Sparacio Scarani, VP of Early Childhood  
Darryl Roberts, VP Salem High School

**OTHERS:** Mr. Corey Ahart

#### **AUDIENCE PARTICIPATION**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

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### **PRESENTATION**

Rob Notley from New Road Construction

- Bond Referendum

### **Students of the month for January 2022:**

John Fenwick Academy	Ta'kai Newman	1 <sup>st</sup> Grade	Mr. Hughes
	Ava DeJesus	1 <sup>st</sup> Grade	Ms. Persicketti
Salem Middle School	Quincey Watson	7 <sup>th</sup> Grade	Ms. Eck
	Makayla Moyer	7 <sup>th</sup> Grade	7 <sup>th</sup> Grade Team
Salem High School	Daviyonn Jackson	9 <sup>th</sup> Grade	Ms. Marioni
	Aryana Furbush-Brewer	11 <sup>th</sup> Grade	Ms. Jakub-Cerro

### **Staff Member(s) of the month for January 2022:**

Victor Boone                      Salem High School

### **BOARD COMMITTEE REPORTS**

### **PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY**

### **SUPERINTENDENT'S COMMENTS/REPORTS**

- Dr. Michel to discuss Feasibility Study
- Fall 2021 Start Strong Statewide Assessments

Motion (            /            ) Board to approve the regular minutes of January 5, 2022 Board of Education meeting.

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**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS**

**Board Reports (Exhibit A)**

\_\_\_\_ Motion (                    /                    ) To approve the Board Secretary's reports in memo: **#2-A-E-8.**

- A. \*Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of December 2021.
- B. \*Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending December 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1  
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending December 2021 as follows:

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

- C. \*Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2021. The Treasurer's Report and Secretary's Report are in agreement for the month of December 2021 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending December 2021 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- E. To approve the Payment of Bills and Purchase Report:  
From the General Account for Balance as summarized on attached board memo(s)  
    To approve Purchases Report for January 2022                    \$214,741.72
- To approve Payment of Bills for January 2022:

January General Account                    \$1,604,808.69

Confirmation of payrolls for January 2022:

January 13, 2022	General Acct. Transfer	\$720,126.89
January 28, 2022	General Acct. Transfer	\$676,759.96

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### **Miscellaneous**

#### **Upon the Recommendation of the Superintendent of Schools**

Motion (         /         ) Board to Approve: **#2-F-8**

1. Board to approve the submission of Report Period #1 (July 1, 2021 to December 31, 2021) for the Student Safety Data Submission (SSDS) to the State of New Jersey DOE (Under the Anti-Bullying Bill of Rights Act).
2. Resolved, that the Board of Education authorize Linda DelRossi to submit the NJDOE English Language Three Year Plan.

This Plan is due no later than February 28, 2022.

### **STUDENT MATTERS**

Motion (         /         ) Board to Approve: **#4-A-8**

1. Request Board approval for the following field trips fees. Addendum reflects cost for pupils and pupil names:

Atlantic City, NJ FBLA State Leadership Conference Perkins Approved Student Organization  Fees: Hotel for pupil and teacher- \$935.00; Pupil Registration- \$180.00 Total fees requiring approval for this addendum- \$1,115.00	March 9, 10, 11, 2022	Ms. Landolfi Pupils: Evan Biddle and James Fogg
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2. Board to approve the attendance, including travel expenses, \$10,537.96, and food, \$2,090.76 (revised) to Home2 Suites, New Brunswick//Rutgers University, New Brunswick, for the Salem High School football team, including coaches (see attached). The trip will run from 12/4/21-12/5/21.

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### **Home Instruction: In/ Out of District/Residential**

Motion (       /       ) Board to Approve: **#7-C-8**

1. Recommend the Board to approve Kindergarten student JM (01330092) to attend the Brookfield Schools/Inspira Bridgeton program for the period of January 18 to March 1, 2022. We will be billed monthly for the homebound instruction that will be provided by Brookfield.
2. Request approval for the following special education students to attend an out of district placement for the 2021-2022 school year.

Student ID #	School	Grade	Tuition (Prorated)	Date	Account #
01280194	Pineland School	6	\$56,520.00	1/27/2022 – 6/30/2022	11-000-100-566-00-BUS
01220193	Salem Campus	12	\$46,757.00	2/7/2022 – 6/30/2022	11-000-100-565-00-BUS

### **Personnel**

#### **A. Resignation/Retirement**

#### **Upon Recommendation of the Superintendent of Schools**

Motion (       /       ) Board to Approve: **#8-A-8**

1. Request Board approval of the resignation of Christie Nelson, Library Media Specialist at John Fenwick Academy, effective March 11, 2022
2. Request Board approval of the resignation of Cheri Parsons, Pre-School Teacher at John Fenwick Academy effective March 11, 2022.
3. Request Board approval of the retirement of Kathleen Hibbard, Applied Academics Teacher at Salem High School, effective July 1, 2022.

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### **B. Employment**

#### **Upon the Recommendation of the Superintendent of Schools**

Motion (       /       ) Board to Approve: **#8-C-8**

1. Resolved, that the Board of Education authorize the employment of Nancy Hildreth as the Confidential Secretary to the Business Administrator. The appointment to be effective February 10, 2022. Ms. Hildreth's salary will be \$42,000 per annum (pro-rated).
2. Recommend employment of the following substitute detention teachers for SHS after school detention:  
Add substitutes:
  - Rachel Hunt
  - Christopher Vasquez

Cost:  
\$23.30 per hour
3. Recommend the Board to approve the employment of Monique Robinson as a Reading Specialist at John Fenwick Academy at a salary of \$88,221/Step18/MA for the 2021-2022 school year beginning February 10, 2022 (pro-rated).
4. Recommend the Board to approve the employment of Amy Deans as a Paraprofessional for PreSchool Disability at John Fenwick Academy at a salary of \$21,425/Step 1/Tier IV for the 2021-2022 school year beginning February 10, 2022 (pro-rated).
5. Recommend the Board to approve the employment of Hailey Wagner as a Prekindergarten teacher at John Fenwick Academy at a salary of \$55,304/MA/Step 1 for the 2021-2022 school year beginning February 10, 2022 (pro-rated).

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### **C. Financial Request**

#### **Upon the Recommendation of the Superintendent of Schools**

Motion ( / ) Board to Approve: **#8-D-8**

1. Board to approve the following revised salary adjustment for Mr. Adam Pszwaro, Counselor at Salem Middle School for the 2021-2022 school year.  
From \$64,954 (MA 11) to \$66,004 (MA+30 11)
2. Board to approve the following Spring 2022 Athletic Coaching Positions

Baseball	Head Coach	\$4,762	Josiah Hughes
Baseball	Assistant Coach (Varsity)	\$3,822	Steve Sheffield
Baseball	Assistant Coach (JV)	\$3,822	Michael Hughes
Softball	Head Coach	\$4,515	Miranda Clour
Softball	Assistant Coach (Varsity)	\$2,761	Kristina Marioni
Softball	Assistant Coach (JV)	\$1,697	Russell Phillips
Tennis (Boys)	Head Coach		OPEN
Track (Spring)	Head Coach	\$8,522	David Hunt
Track (Spring)	Assistant Coach	\$3,822	Regina Gatson
Track (Spring)	Assistant Coach	\$3,822	Scott Levitsky
Track (Spring)	Assistant Coach	\$3,822	Greg Lagakos
Track (Spring)	Assistant Coach	\$3,822	Montrey Wright
Track (Spring)	Assistant Coach	\$2,761	Spencer Jarrett

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**D. Leave of Absence**

Motion (                /                ) Board to Approve **#8-E-8**

1. Board to approve the following leaves of absence:

<b>Employee ID#</b>	475	852	1657
<b>Employee Name</b>	W.O.	D.A.	A.R.
<b>Type of Leave</b>	Medical	Intermittent – Medical	Intermittent – Family
<b>Leave Requested</b>	01/13/2022 – 01/30/2022	02/26/2022 – 02/26/2023	01/21/2022 – 01/21/2023
<b>Fed Max Leave (max 90 days)</b>	01/13/2022 – 01/30/2022	02/26/2022 – 02/26/2023	01/21/2022 – 01/21/2023
<b>Time Usage of FMLA</b>	2 weeks	12 weeks	12 weeks
<b>NJ Family Leave (max 90 days)</b>	N/A	N/A	N/A
<b>Time Usage of FLA</b>	N/A	N/A	N/A
<b>*Use of Sick Days</b>	12 days	77.25 days	N/A
<b>*Use of Personal Days</b>	N/A	2 days	2.75 days
<b>*Use of Vacation Days</b>	N/A	N/A	N/A
<b>Unpaid Leave</b>	N/A	After exceeding all sick and personal days	After exceeding all personal days
<b>Intermittent Leave</b>	N/A	2-3X per month; 3-4 days per episode	1X per month, 1 day per episode
<b>Extended Leave</b>	N/A	N/A	N/A
<b>Est. Return Date</b>	01/31/2022	N/A	N/A

2. Request Board approval of a non-FMLA leave of absence for Ramon Bentley for the period of January 17, 2022 to May 9, 2022, with the exception of March 14<sup>th</sup> to March 19<sup>th</sup> (Rowan's scheduled spring break). Mr. Bentley is requesting a leave of absence without pay to complete college courses for graduation.



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**Curriculum/Professional Development**

Motion (        /        ) Board to Approve: **#11-8**

1. Board to approve the following out of district professional developments:

<b>Staff Member</b>	<b>Building</b>	<b>Administrator Approving</b>	<b>Title</b>	<b>Date of Program</b>	<b>Date received in District Office</b>	<b>Location</b>	<b>Registration and Mileage Cost</b>
Danielle Secula	JFA	Meghan Taylor	School Based Speech-Language Pathologists: Helping Students with Developmental Language Disorder	2/28/2022	1/12/2022	Virtual On-Line	Regis: \$279.00 11-000-216-800-00=CST
Heidi Bower	SHS	John Mulhorn	13 <sup>th</sup> Annual Phillies Sports Medicine Symposium	1/21/2022	1/18/2022	Virtual	Free
Darryl Roberts	SHS	John Mulhorn	2022 DAANJ Annual Workshop	3/15/2022 through 3/18/2022	1/18/2022	Golden Nugget Hotel, Atlantic City, NJ	Regis: \$475.00 15-402-100-500-03-SHS Supplies: \$1548.83 15-402-100-600-03-SHS

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### **Monthly Reports**

Motion (            /            ) Board to Approve: **#13-8**

1. Board to approve the monthly reports for filing: (attached)

### **Miscellaneous**

Motion (            /            ) Board to Approve: **#15-8**

1. Request approval for Dr. Meghan Taylor, Director of Special Services, to serve as mentor for Kristine Donahue, student at New Jersey City University, throughout her LDTC practicum experience taking place during the spring semester, 2/1/2022 and the fall semester 9/2/2022 – 12/19/2022.

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**EXECUTIVE SESSION**

Motion (        /        ) Board to adopt the following Resolution to go into executive session at \_\_\_\_  
\_\_\_\_\_:

***R E S O L U T I O N***

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act. The general nature of the matter(s), which the Board intends to discuss, is:\_\_\_\_\_

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

**RETURN TO REGULAR SESSION**

Motion (        /        ) Board to return to open session at \_\_\_\_\_.

**NEW BUSINESS:**

Motion (        /        ) Board to Approve:

**ADJOURNMENT**

Motion (        /        ) Board to adjourn the February 9, 2022 meeting of the Salem City Board of Education at \_\_\_\_\_.